

**1. Administrative Business – Jeff Johnson**

- A. Call to Order
- B. Welcome to Members and Visitors
- C. Recognition of Sponsors- listed in program and on screen

**2. Secretary's Report – Karen Fowler**

- A. Review and Approval of Minutes –November 15th meeting- minutes approved

**3. President Elect's Report – Marla Ashford**

- A. Speaker and Meeting Evaluation – November 15<sup>th</sup> meeting-all speakers ranked high- very knowledgeable and helpful. Diet beverages requested
- B. 2014 Upcoming Meetings: May 16<sup>th</sup>, September 12<sup>th</sup>, November 14<sup>th</sup>

**4. Treasurer's Report – Kathy Evans**

- A. Financial Statement- in book- beginning balance for 2013 was 17,112.80. Ending balance for 2013 was 21,753.11. 2014 treasurer's report: beginning balance for 2014 was 21,753.11; ending balance as of 2/15/14 was 26,913.12. Sponsor donations are keeping us financially comfortable as an organization. Please thank our sponsors.
- B. **Membership & Renewals – Annette Banchy**- currently 37 members, few more applications promised today. Postcards will be sent out to remind people to join us.

**6. AzSHRM New Business – Marla Ashford**

- A. 2014 AzSHRM Goals:
  - Increase membership to 85 members
  - Panel presentation for one of our meetings
  - Retain current sponsors and increase to 15
  - Update our Linked In Group
- B. Newsletter – send us articles! Kristi Anderson is doing a wonderful job with the newsletter.
- C. Educational Offering: Attaining High Reliability and Safety for Patients –Collaborating for Change March 6-7, 2014 in Albuquerque, New Mexico Invitation from Patient Safety Collective of the Southwest
- D. Posting of Job Openings on the website- currently 2 posted, will be removed soon
- E. ASHRM Annual Conference October 26-29, 2014 in Anaheim, CA

**7. Miscellaneous – All**

- A. Any other comments or suggestions? Tucson AzSHRM group will be meeting March 21 from 8 to 10 AM at the UPH Building,
- B. Prize Drawing- two \$50 Visa gift cards were available- winners were Marla Ashford and Kathy Salois

**8. Adjourn**

Respectfully submitted

Karen Fowler  
Secretary AzSHRM