

Arizona Society for Health Care Risk Management
Quarterly Business Meeting Minutes
Casa Grande, Arizona
November 9, 2012

1. Administrative Business

A. Call to Order

The meeting was called to order at 12:43 PM by Jeff Johnson, President.

B. Welcome to Members and Visitors

Jeff welcomed all and thanked all for their participation. Jeff had all present introduce themselves and what their position is to the rest of the members/visitors and sponsors/speakers.

C. Recognition of Sponsors

Jeff thanked the past sponsors and the six sponsors that have renewed and noted appreciation for their support. Jeff noted that the sponsors have been essential to keeping the chapter in good financial shape.

2. Secretary's Report – Ann Lindner-Little

A. Review and Approval of Minutes

Ann noted that the August 24, 2012 Business Meeting Minutes were completed and Kathy Evans distributed the minutes via email to the members for review prior to the meeting. A motion was by Kathy Evans to approve the minutes as written and was seconded by Jeff Johnson. Motion carried.

3. President Elect's Report – Jeff Johnson for Joan Porcaro

A. Speaker Evaluations –August 24, 2012 meeting

Jeff reported on the following evaluations for the speakers. The first speaker, Steve Pelletier, received mixed scores. Comments included good overall thread to the real world and it was noted that there was a good forecast on MD's in house that was relevant. Tim Brooks provided the portion on Dirty Instruments in the OR and comments included interesting, very knowledgeable, maybe too technical, slides too detailed, and people were surprised there are not more claims related to dirty instruments. Comments in general were that members continue to like the round table set up, but the room was cold and to make sure that the lecturers gear their topic to healthcare risk management. The lunch speaker and sponsor from HealthDox received good reviews.

Some suggestions from the members for future topics include Peer Review, FMLA, Attorney defenses, and Risk Litigation.

B. 2013 Meetings: Jeff reported that the meetings are set for February 22, May 17, September 13, and November 15th. Jeff noted that since one speaker had to cancel due to illness today that we will try and get an extra speaker in next year so we can achieve all of the CEU's needed for CPHRM for the members.

4. Treasurer's Report – Kathy Evans

A. Financial Statement

Kathy presented a copy of the Treasurer's Report as of this meeting representing a Balance Forward of \$16,722.65 and an ending balance of \$17,705.70. Kathy noted that we maintained a healthy balance despite the reduced number of members this year due to our strong support from our sponsors.

5. Membership & Renewals – Tammy Willis

Tammy reported that we have 66 members – 12 are new. For a membership drive for next year Liz Swan is developing post cards to be mailed to all current and past members and those will be sent out by the end of November.

6 AzSHRM New Business – Jeff Johnson

A. Election Results: 2013 Officers & Board Members

Jeff noted that there have been several recent changes to our Board. Barry Jett (Board Director) has moved out of state to accept a Risk Management position – congratulations to Barry. Tammy Willis and Liz Swan will be starting their second term year on the Board. Tammy will replace Barry so we only had two Board of Director positions open. The newly elected Directors on the Board are Kristi Anderson and Jan Ross. Jeff noted that Kathy Evans has been doing a wonderful job as Treasurer and was reelected at that position. Ann Little has completed two terms as Secretary and did not run for the position and the newly elected Secretary is Jayne Hack. Jeff is the current President and will graciously serve again as President next year since Joan will not be here. Joan Porcaro was the President Elect and has just accepted a position out of state and has resigned as President Elect. Annette Vince was elected as the new President Elect.

B. Annual Report 2012

Jeff noted that we had 65 members for 2012 and we had 72 at the end of 2011. He would like to see us increase our membership next year with a goal of 75 – 80 members. Lynn Barrett published the Newsletter for two years and Jeff thanked Lynn for all of her great work on getting that updated and improved. The plan is to publish the newsletter every quarter and we will need a new editor. Jeff encouraged anyone who is interested to let him know. We provide 13.5 CEU's this year from our meetings and will try to provide all of the required CEU's for the CPHRM in the upcoming year. In our meetings we have increased the quality of the breakfast by including protein and we have provided lunch at every meeting as well. We have also added the prize drawing at each meeting that is worth about \$100 as an added value to our members. Financially we had a net gain of \$4,000 over expenses for the year. Our sponsors continue to be vital and supportive of our meetings and the organization and Jeff noted that Ashton Tiffany and CNA just renewed their sponsorship as well. Jeff noted the Bylaws were updated this year and rewording was done to make us consistent with the National Bylaws. We have a new Website and a new Logo and that is up and running. PayPal was added to make payments easier for members. Jeff noted that we had great educational offerings in 2012 with high quality speakers. Opportunities for next year include increasing sponsorships, increasing memberships and continuing to provide excellent speakers and CEU's to members.

C. Renew your 2013 membership at our web site's Membership page – reminder post cards Coming

D. Newsletter editor need for 2013

Lynn Barrett published the Newsletter for two years and Jeff thanked Lynn for all of her great work on getting that updated and improved. The plan is to publish the newsletter every quarter and we will need a new editor. Jeff encouraged anyone who is interested to let him know.

E. Updated member directory posted to web site in the Reference Library

Jeff noted that members can go on the website and click on the reference library and get to the members list.

7. Miscellaneous – All

A. Prize Drawing

Jeff noted that for this meeting's prize drawing we have a book on Ethics. Mark from MIHS was chosen to perform the drawing as he is a new attendee and Susan Corsey won the drawing. We will continue to have prize drawing at each meeting.

8. Adjourn

A. Having no further business the meeting was adjourned at 1:06 PM.

Respectfully Submitted by:

Ann Lindner-Little, Secretary AzSHRM

November 21, 2012