

Arizona Society for Health Care Risk Management
Quarterly Business Meeting Minutes
Casa Grande, Arizona
February 24, 2012

- 1. Administrative Business**
 - A. Call to Order
The meeting was called to order at 1:22 PM by Jeff Johnson, President.
 - B. Welcome to Members and Visitors
Jeff welcomed all and thanked all for their participation. Jeff had all present introduce themselves and what their position is to the rest of the members/visitors and sponsors/speakers.
 - C. Recognition of Sponsors
Jeff thanked all of the present and past year sponsors and noted that their generous support is greatly appreciated to our society and the bottom line as well as our ability to provide quality educational programs for our members. Today's "full day meeting sponsor" was Jones, Skelton & Hochuli, PLC.
- 2. Secretary's Report – Ann Lindner-Little**
 - A. Review and Approval of Minutes
Ann noted that the November 18, 2011 Business Meeting Minutes were completed. Kathy Evans will distribute them via email to the members for approval after this meeting and approval for the minutes will be done at a later date.
- 3. President Elect's Report – Joan Porcaro**
 - A. Speaker Evaluations – November 18, 2011 meeting
Joan reported that the evaluations for the two speakers were quite favorable. Joan discussed that the members noted the possible topics for future meetings were broad and diverse and members were looking for topics that cover giving back to Risk Management. Joan noted that the members preferred the round table set up over the previous classroom type set up. The members also liked having the business meeting conducted during the break to make the day efficient. Joan discussed some of the suggested topics the members noted they would like to see including Case Management and Risk Management interaction in the hospital and physician group topics.
 - B. Educational Program Dates for 2012
--June 8th: 8:30 AM – 3:00 PM (3 speakers with lunch) or May 4th also available. A tally of the members present was taken for which day would be preferable and it was about a 50/50 split. It was determined that the board members would discuss in the board meeting based on their ability to make the meeting times.
--May 25th: 8:30 AM – 4:30 PM (3 speakers with lunch)
-Aug. 24th: 8:30 AM – 2:00 PM (2 speakers with lunch)
-Nov. 9th: 8:30 AM – 2:00 PM (2 speakers with lunch)
Joan welcomed ideas for future topics from the membership.
 - C. Upcoming Webinars -
 - D. 2012 ASHRM Annual Conference – October 7 – 10, 2012 – Washington, DC, Gaylord Resort
The members were informed that the National Conference is being held in Washington D.C. this year on the above dates.
- 4. Treasurer's Report – Kathy Evans**
 - A. Financial Statement

Kathy provided the members with copies of the Treasurer's report as of 2/24/12 and noted that the Balance Forward was \$15,468.46 and the Ending Balance was \$20,324.59. Kathy informed the membership this is a great balance for this small of a Society and probably the best balance we have ever had. She noted we had very generous sponsors last year. Kathy noted that the balance included our ASHRM National Chapter Rebate which is \$25.00 for each new member. Kathy outlined the income and expenses. Kathy reported that the previous report was mailed out to the membership via email due to her absence from the last meeting due to illness.

5. Membership & Renewals – Tammy Willis

A. 2012 Status

Tammy reported that membership as of this meeting was 42 with 5 of those being new members. Last year we ended with 72 members and Kathy hopes to get to that number again. Kathy encouraged all members to push for getting renewals and new members to help our Society grow. Kathy also pointed out that these meetings provide CPHRM CEU's at a very low cost.

6. ASHRM New Business – Jeff Johnson

A. Website Updates:

Jeff informed the members that he has been working on updates to the website and now has the forms on line so they can be easily accessed. PayPal seems to have been a good edition as many members are renewing with Pay Pal. Jeff informed the membership that updating the website is something the board may be focusing on for this year. Jeff also noted that he just recently launched an AzSHRM LinkedIn group and most of the board is on it. In the next week he hopes to have all of the membership invited to join the AzSHRM linked in group. This may be an additional communication method for our group.

B. Sponsor Program

Jeff encouraged all members to let him know if they have ideas on who may be potential sponsors. Jeff noted the four levels of sponsorship that include \$250.00, \$500.00, \$750.00 and \$1000.00 sponsors. The website now outlines those levels as well.

C. Bylaws Approval

The proposed revised bylaws were distributed to all members present and had been emailed out to the membership prior to the meeting as required. Several changes and updates were made and are redlined for the members. Jeff reviewed the salient changes to the Bylaws. A motion was made by Ann Lindner-Little to approve the revised Bylaws. Tammy Willis seconded the motion. The motion carried. Jeff noted that based on the meeting attendance we will still need 3-4 more members to review the bylaws and approve them before we have the proper number for final approval. Jeff will email the bylaws out again to attempt to get the approval process completed.

7. Miscellaneous – All

A. CPHRM Handbook Drawing

A drawing was held for the CPHRM Handbook and the winner was Dorace McVey.

B. Presentation of Appreciation Plaque to Mary Bachhuber.

Kathy Evans presented Mary Bachhuber, last year's President and this year's Past President, with a plaque to show the appreciation of the Society for all of her great work for the previous two years and especially for all of her hard work last year as President when our state was the host state for the National ASHRM conference. Mary expressed her appreciation to the group.

C. The Tucson area group noted that they are having a meeting on 3/9/12 at 8:00 AM at the River Road office and all are welcome.

8. Adjourn

A. Having no further business the meeting was adjourned at 1:37 PM.

Respectfully Submitted by:

Ann Lindner-Little, Secretary AzSHRM

February 29, 2012

Addendum to AzSHRM Business Meeting Minutes of 2/24/12:

Approval of Bylaws:

As of 4/1/12 AzSHRM received an additional 10 "yes" email votes for the approval of the bylaws as presented in the 2/24/12 AzSHRM Business Meeting. This brings the total affirmative vote to 40. AzSHRM has 52 current members, therefore we have exceeded the 2/3 quorum with 77% of the membership voting to adopt the 2012 AzSHRM bylaws as presented.

Respectfully Submitted by:

Ann Lindner-Little, Secretary AzSHRM

April 5, 2012